

17/ 3/ 2011

## Important Notice about Admission Procedures for the Graduate School of Information Science

To all students entering the Graduate School of Information Science (GSIS)

The GSIS student division will assist successful GSIS candidates who were affected by the Tohoku-Pacific Ocean Earthquake of March 11, 2011, as follows.

1:

Admission procedures were scheduled to take place on 28 March (9:00-16:00, except 12:00-13:00). However, successful candidates who were affected by the earthquake can now complete the administration procedure in advance (from March 22 to March 28, except Saturday and Sunday, as below). In addition, the GSIS Student Division will take the measures described in paragraph 2 below.

**Application Period**

From 22/ 3 (Tue.) to 25/3 (Fri.), and on 28/ 3 (Mon.); (9:00-16:00,except 12:00-13:00)

**Application Place:**

From 22/ 3 (Tue.) to 25/ 3 (Fri.): GSIS Student Division Window

28/ 3 (Mon.): Information Science Building, Lecture Room 2

2

For the students concerned, the GSIS Student Division will simplify the documents required for the admission procedure. GSIS Student Division asks students affected by the earthquake to submit only the certificate of payment (if you are applying for entrance fee exemption, that application form can be accepted instead) and the Student Declaration Sheet. If students are unable to come to the Student Division Window, they may use postal mail for the admission procedure.

In the event that the documents for admission procedure were lost because of the earthquake, the students can complete the admission procedure by submitting the substitutes in writing on a blank sheet of paper for the following three documents: a statement of the loss of the documents, an application for entrance fee waiver or entrance fee postponement, and a Student Declaration Sheet.

The documents for admission procedure can be re-issued. For details, please contact us.

For further inquiries, students should contact the GSIS Student Division.

Contact: GSIS Student Division

TEL: 052-789-4722

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